



Term 3 School Policy Review

27 September 2021

This term the Board of Trustees are reviewing two of our school policies via SchoolDocs. These policies are:

- Behavior Management
- Concerns and Complaints

Our parents are welcome to participate in this review.

Instructions for parents

1. Visit the website <https://balclutha.schooldocs.co.nz/1893.htm>
2. Enter the username (balclutha) and password (balclutha).
3. Follow the link to the relevant policy as listed.
4. Read the policy.
5. Click the Policy Review button at the top right-hand corner of the page.
6. Select the reviewer type "Parent".
7. Enter your name (optional).
8. Submit your ratings and comments.
9. If you don't have internet access, school office staff can provide you with printed copies of the policy and a review form.

The review for these policies is open until Friday 1 October.

Kind regards,

Balclutha Primary School Board of Trustees